



CHRIST LUTHERAN CHURCH  
WORSHIPING TOGETHER



# 2022 Annual Report

## Christ Lutheran Church



2011 Brandon Avenue SW

Roanoke, Virginia 24015

540)982-8334, [christlutheranroanoke.org](http://christlutheranroanoke.org)

<b><u>Trustees</u></b>	
Bill	
Thomas	
Charles	
<b><u>2023 Officers</u></b>	
President	Mike
Vice-President	Robin
Secretary	Joan
Treasurer	Judy
Financial Sec.	Joyce
<b><u>Church Council</u></b>	
<b><u>Term Expiring 1/2024</u></b>	
Warren	
Mike	
Sue	
Gudrun	
<b><u>Term Expiring 1/2025</u></b>	
Joan	
Amy	
Robin	
Thomas	
<b><u>Term Expiring 1/2026</u></b>	
Lynne	
Bob	
Bob	
Chip	
<b><u>Youth Rep. Expiring 1/2024</u></b>	
Jackson r	
<b><u>Noah's Landing Preschool</u></b>	
<b><u>Director:</u></b>	
Diana	

<b>Officials &amp; Staff for 2023</b>	
<b>Christ Evangelical Lutheran Church</b>	
<b>540)982-8334</b>	
<b>www.christlutheranroanoke.org</b>	
<b><u>Senior Pastor</u></b>	
The Rev. K. David Skole	
<b><u>Pastor</u></b>	
The Rev. Cynthia Keyser	
<b><u>Organist</u></b>	
<b><u>Director of Church Music</u></b>	
Nancy	
<b><u>New Song Minister of Music</u></b>	
Kim	
<b><u>Church Office Administrator</u></b>	
Fiona	
<b>Updated: February, 2023</b>	

<b><u>Christ Evangelical Lutheran Church</u></b>		
<b><u>Recap of Investments with Wells Fargo Advisors by Fund</u></b>		
ACCOUNT BALANCE as	December 31, 2022	\$1,589,637.58
FUND	Dedicated Fund Name	Year End Value by Fund
1	Liz Cadora Scholarship	\$17,074.25
2	Playground Fund	\$2,441.84
3	Miscellaneous Memorials	\$1,245.80
4	Ould Memorial	\$142,046.81
5	Overstreet Estate	\$41,783.66
6	Ministerial Scholarship Fund	\$5,516.40
7	Himes Estate	\$7,268.40
8	Brugh Estate	\$4,836.72
9	Thompson Estate	\$11,391.39
10	Lionberger Memorial Fund	\$3,113.07
11	Tusing Estate	\$319,397.85
12	Stultz Memorial	\$483,327.02
13	Jerry Higginbotham M.S.Fund	\$219,575.31
14	Steinle Memorial	\$13,096.90
15	Edwina Keith Memorial	\$0.46
16	Ester Whitman Memorial	\$4,037.12
17	Columbarium Fund	\$7,153.87
18	Ed Martin Fund	\$25,183.49
19	Stained Glass Maintenance Fund	\$11,417.91
20	Heidi Clatterbuck Estate	\$19,051.80
21	Elizabeth Crowgey Young Fund	\$1,105.01
22	Madge Clark Estate Fund	\$50,736.59
23	**Christ Church Reserve Fund	\$154,410.61
24	Noah's Landing Reserve Fund	\$44,424.72
<b><u>TOTAL as of</u></b>	<b><u>December 31, 2022</u></b>	<b><u>\$1,589,637.58</u></b>

## Average Sunday Church Attendance

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AU	SEP	OCT	NOV	DEC	AVG
2022	59	72	99	145	96	96	75	83	95	88	96	120	94
<b>ONLINE</b>	<b>390</b>	<b>310</b>	<b>214</b>	<b>190</b>	<b>198</b>	<b>248</b>	<b>243</b>	<b>224</b>	<b>224</b>	<b>281</b>	<b>259</b>	<b>280</b>	<b>255</b>
2021	43	33	51	77	64	66	101	100	89	88	88	98	75
<b>ONLINE</b>	<b>654</b>	<b>536</b>	<b>455</b>	<b>488</b>	<b>337</b>	<b>258</b>	<b>320</b>	<b>248</b>	<b>261</b>	<b>220</b>	<b>214</b>	<b>182</b>	<b>348</b>
2020	182	193	161	N/A	75	70	55	57	65	49	64	54	93
<b>ONLINE</b>	<b>N/A</b>	<b>N/A</b>	<b>991</b>	<b>1631</b>	<b>764</b>	<b>525</b>	<b>512</b>	<b>460</b>	<b>385</b>	<b>418</b>	<b>413</b>	<b>458</b>	<b>656</b>
2019	162	174	175	223	180	167	160	153	173	191	185	229	181
2018	186	181	199	205	181	165	175	163	162	183	174	241	179
2017	155	194	181	201	173	187	141	159	164	171	188	239	179
2016	198	189	243	187	203	162	142	169	188	217	188	216	192

### 2022 Statistics

#### MEMBERS RECEIVED

**BAPTISM:** Iris 5/8, Elowen 5/8,  
Isaiah 6/26, Winnie 7/24,  
Leo 11/13.

**CONFIRMED:** Lily 6/5.

**TRANSFERRED IN:** Mary 5/2, Elise & Geoff, Elowen,  
Iris 5/8, Jean & Jim, Michael 8/21.

#### MEMBERS REMOVED

**DEATHS:** Phyllis 2/23, Raymond 3/9, Mildred 8/3, Linda 11/6, Mary 11/9,  
Jim 12/14.

**TRANSFERRED OUT:** Jemima & Zachary 10/12/2022, Dave & Lauren  
10/12/2022, Jack & Susan 2/8/2022.

Yours Respectfully,  
Fiona

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## Annual Report from Senior Pastor Dave – 2022

Annual reports serve to summarize the previous year with a perspective that allows us to look back, remember and then continue on with the present. As I look back to 2022, I see a time filled with continuing challenges, opportunities to serve and gratefulness for the steadfast faithfulness of our congregation and the eternal presence of God's love for us.

Though I look forward to time in the future when we can no longer have to be so concerned about transmission of a myriad of infectious diseases and viruses, I know we still need to be considerate of how fragile life can be. It makes you appreciate those who toil in keeping us safe and well and how each of us can play our part in promoting health and wholeness for all people. As a congregation we have been seeking to be considerate of the least of these among us and striven to be intentional in promoting good health for everyone. From our precautions to our lifting up and providing for those in need during this epidemic, Christ Lutheran has been considerate in our actions and promoted the general well being for those in our community and in the world.

Every crisis has both the need to act in response to the inherent danger and the opportunity to learn and adapt to the situation at hand. You are to be commended as a congregation that was quick to seize the opportunity to continue to Worship in spite of limitations and we have come to a point where we are reaching more people with the Gospel today than we did prior to the challenge of Covid. God has opened our hearts to see the needs of our homeless neighbors and respond with the Bag Lunch program for the Roanoke Area Ministry (RAM) to provide and distribute along with the effort of other area churches, over one hundred lunches every day. This and our continued ministries of care and support to others is an exemplary method of sharing the Good News of Christ with a hungry and thirsting world. We can let others know that God is with us and for us Today, Tomorrow, and Forevermore.

I invite you to read through these reports and see how God is working through us. Loving, caring, and sharing. As you think on these ministries, pray for them and seek to do God's will in your daily walk. You are the **Body** of Christ, You and the **Salt** of the Earth and You are the **Light** of the World. **BE, SHARE AND SHINE**

In Peace,  
**Pastor Dave**

## Christ Lutheran Youth Report 2022

The youth group was able to do several events in 2022. As we did not meet routinely over the last few years due to the pandemic, we have found a smaller number of participants this year, but plan to continue offering events and meeting times, and encouraging our youth to begin the process of becoming a group again.

We were able to go on our first mission trip in several years. Pastor Dave, Josh and I took 10 youth to Gatlinburg TN with Team Effort Mission Trips. We worked with a local charity assisting with the building and roofing of a shed that will be used to house their donations. We enjoyed working, playing some, and every evening a worship service and group building time. We are thankful for the church's willingness to assist with funding for these trips.

This fall we have met with other local Lutheran youth groups monthly for activities. We were able to have our group bake and sell cookies in early December, then used those funds to provide Christmas gifts for 8 local families. We enjoyed an evening of shopping and wrapping and then a lock-in at our church.

The Synod Youth events have resumed, and we had Lost and Found in November, Winter Celebration is coming up for 9-12 graders, and then in March 7th Day for 5-6 graders. We encourage all youth to ask your youth leaders, Pastor Dave, Pastor Cindy, or Pastor Dave if they have any questions about these events! We hope to have as many youth participate as we can!

We are thankful for our congregation's willingness to assist our youth with funding for events, with prayers, and with participating in youth led events. Our youth leaders are Pastor Dave, Debbie and Greg, and Roni and Colin.

*Respectfully submitted,*  
*Debbie*

## **Worship & Music Ministry** **2022 Annual Report**

The Worship and Music Ministry reviews and discusses our worship experience to ensure that it is welcoming, meaningful, inspirational, and emphasizes our Biblical roots and rich liturgical heritage.

The committee provides ongoing support for our Pastors, the Altar Guild, Choir, Ushers, Greeters, Communion assistants and Lay readers, and furnishes them with supplies needed.

*Current members are:* Betty, Emily, Harry, Alice, Nancy, Joyce, Gudrun, Ed, Joan, Altar Guild coordinator, Pastors Cindy Keyser and Dave Skole.

We continue to offer two services each Sunday; a Casual service either in the parking lot or fellowship hall, depending on the weather, and a Traditional service in the Sanctuary. Josh, Matt and Sean produce the Internet live-streaming and FM radio broadcasting of casual services.

Joan and Chip handle all of the Altar Guild duties and Alice coordinates and helps deliver the altar flowers to members who are unable to attend or in the hospital. Emily schedules communion assistants and readers for the late service and, along with her husband, Joel, changes the altar drapes and banners for each church season. Sue coordinates Greeters and Ushers at the late service and Fiona schedules all of the assistants needed for the early service.

We are thankful for all the members of the congregation who volunteer their time and talents to ensure our worship services remain vibrant, uplifting and welcoming.

*Sue  
Chair*

## **Pastor Cindy's 2022 Annual Report**

*“As you therefore have received Christ Jesus the Lord, continue to live your lives in him, rooted and built up in him and established in the faith, just as you were taught, abounding in thanksgiving.” (Colossians 2:6-7)*

Dear Friends in Christ,

2022 has been quite a year, both for us as a congregation and for me personally! As we have moved into the new normal (whatever that is) of life with Covid-19, we have certainly had to continue to work hard to stay rooted and built up in Christ. Thanks be to God for the faith God gives us daily to persevere, to grow, and even to thrive in this crazy world in which we live. Through it all I continue to abound in thanksgiving for your faithfulness and support and partnership in ministry!

Our worship life continues to change in positive ways. I know I am not alone in feeling blessed by our Drive-in service at 9:00am each Sunday. In November, we moved inside to stay warm, but our “Casual Worship” continues to provide an uplifting experience. Thank you to Josh for keeping our services running, looking great online, and sounding good no matter how one participates! And thanks to Matt and Sean for their assistance. Thank you to Fiona for all her work behind the scenes during the week and on Sunday mornings to coordinate this worship opportunity. Thanks to Nancy, Kim and our awesome praise band for leading us in song each week! At both the Drive-in and indoor Casual Worship, we have been blessed with the presence of a number of children. Families, please let me know how we can best welcome our youngest worshippers and support their caregivers. Our 11:00am traditional worship service continues to expand as well. Thank you to Sue and the Worship and Music Committee for their thoughtful deliberation and implementation of our new Sunday Schedule.

This schedule has allowed us to launch “Together @ 10,” our weekly time of faith formation and fellowship. In just the last two months of the year we gathered for both intergenerational events and age-level learning. A highlight of the year will certainly be our first (annual?) Intergenerational Christmas Pageant, “Shepherds, Angels, and YOU.” Our cast included Christ Lutheran members age 3-103! Thank you so much to our Faith Formation Task Group as they continue to evaluate and plan for the future.

*(Continue on next page)*



In 2022, Lily affirmed her baptism in the rite of Confirmation. Confirmation ministry with 6<sup>th</sup> through 8<sup>th</sup> grade students continues through group gatherings, student/mentor conversations, and family projects. You can check out some of their great work here: [www.faithatchrist.com/confirmation](http://www.faithatchrist.com/confirmation).

The summer of 2022 was a busy one! I am so very grateful for the opportunity to take 12 weeks of sabbatical leave to spend time with family. Thank you to all who celebrated with us as Micah graduated from High School and as Chris and I were married. We are so blessed by the love you share with our whole, growing family! Throughout the summer I also found a little time to begin work on a new and improved Christ Lutheran Church website. I am hopeful it will be up and running before Lent 2023.

I am blessed beyond measure for the opportunity to serve as one of your pastors and I am looking forward to the ministry we will share in the 2023 and beyond!

*In Peace,  
Pastor Cindy*

## **Director of Church Music** **2022 Annual Report**

This year we have continued to work our way through the challenges of dealing with the corona virus pandemic. On Sunday mornings we continued to hold one service outdoors for the year, and one service in the sanctuary, with masks, distancing, open windows, and so forth, for most of the year. For the indoor service we gradually added some singing, and eventually we added having the choir sing. The choir resumed rehearsals in Lent and began singing in worship again on Easter Sunday.

I give thanks to the Pastors, staff, Congregation Council and members of Christ Lutheran for their continued support of the music ministry program and my work as Director of Church Music.

*Respectfully submitted,  
Nancy*

## **Yarn 'n Prayer Annual Report 2022**

**YARN 'N PRAYER** continues to meet the third Wednesday of each month at 3:30-5:00 pm in the Parlor at church.

We have been working at home as “prayer shawls” keep coming in from those who volunteer to crochet or knit prayer shawls for distribution. Deliveries of “prayer shawls” are available upon request. Prayer Shawls are kept at Christ Lutheran Church and can be signed out when needed!

We have a wonderful group of people making “PRAY SHAWLS” as when the collection box is checked, there are usually some available. BIG “THANK YOU” to each of you that have contributed to our group! This Mission Group’s work has been a “God Sent” to those at the Cancer Unite in Roanoke. Donations were made to Lewis Gale Cancer center, and they were so “excited”! Apparently the Cancer Center has cool temperatures to keep infections at “bay”! The prayer shawls made several people much warmer and prayers for each were shared.

This "Mission Group" is a Special Group that continues to contribute time and energy to make others feel “Warm & Loved!”

Our Yarn 'n Prayer group really do appreciate the kind words that are received with sharing our skill and love with our Group’s Focus! Please consider joining us if you could! We teach knitting and crocheting to anyone that wants to learn, and yarn donations have also made it easy to keep working and praying for others! Thank you to those that donated yarn! It is well used. Yarn donations should be acrylic yarn, (that yarn is machine washed and dried)!

We always welcome anyone willing to help and teach knitting and crocheting if you would like to learn. Blessings Abound! Call Rita for more info if needed.

*Team Leader,  
Rita*

## LIFE & Women's Events Committee 2022 Annual Report

The annual ***Christmas Luncheon with a Mission*** took place on Wednesday, December 7 at the church. Pastor Dave once again prepared a delicious multicourse meal for the 18 ladies who attended. Family Promise was chosen as this year's mission, and many items from their wish list, along with several checks, were donated for them. Georgia, who heads up our church's partnership with the organization, spoke about their purpose and needs.

After lunch, the women enjoyed a singalong of The Twelve Days of Christmas, along with a quiz about the spiritual meaning behind the seemingly nonsensical lyrics.

On the evening of December 12, our traditional ***Crazy Santa*** social evening was hosted by Bev. Beginning with appetizers and beverages, 26 ladies proceeded to the annual selection of gifts from under the tree or from someone else's possession. Much merriment and many laughs together made for a night of special fellowship.

In 2020 we managed to salvage some of the fun with a zoom event, and in 2021 we partied in the church Fellowship Hall spread out into a very wide circle. Being together in a home once again brought us the hope that the new normal could still encompass some of the best of the past.

*Bev*

## Noah's Landing Preschool Director's Report 2022

Noah's Landing Preschool began the 2022-2023 school year in September with a total enrollment of 40 children, which is an increase in the number of students from the last school year. We have had several students withdraw these first few months but have also added several students giving us a current total of 38 students. We added 2 teachers and a teacher's aide to keep our classes in the proper student/teacher ratio.

This school year has been a return to more normal procedures after two years of COVID restrictions. We continue to clean and disinfect the toys as always, and we have had a higher number of absences due to a variety of illnesses. We were fortunate to receive a Stabilization grant from the Virginia Early Childhood Foundation which we are using to offset expenses and purchase additional equipment for the school.

We continue to operate with our same schedule of Monday through Thursday classes. We have early morning drop-off at 8:30 am and Lunch Bunch every day, and both options are available for an additional fee. We also have after school programs with Soccer Shots and Little Leapers. We will begin registration for the 2022-2023 school year in late January - early February 2023. Preschool classes are held for children ages 12 months to 5 years old Monday - Thursday from 9am - 12noon with optional extended days until 1:00pm. The preschool continues to use several classrooms in the educational wing of the church during the week. We are very appreciative of the opportunity to use the church facilities.

The preschool curriculum centers on first-hand, direct experiences that are developmentally appropriate for young children. Opportunities for growth and development are provided in the areas of physical development (Creative Movement), social awareness, personal hygiene and safety, literature and language skills, art and creative expression, music, science and math, and spiritual growth (weekly chapel time with Pastor Dave).

Noah's Landing offers an excellent, experienced teaching staff and low teacher/student ratios. Within this atmosphere of love and trust, we hope to give each child a feeling of self-confidence and knowledge of God's love.

*Diana/Director*

## **Christian Education Committee**

### **2022 Year End Report**

In 2022, the Christian Education committee resumed meeting as the Faith Formation Task Group. Sunday morning faith formation gatherings began meeting in November under the name “Together @ 10.” On Sunday, November 6 people of all ages celebrated All Saints Sunday together with games, Bible Study, music and prayers of remembrance. On November 13 and 20, children and adults gathered separately for Bible classes. In the month of December all ages met together each of the first three Sundays in preparation for our first annual Intergenerational Christmas Pageant. “Shepherds, Angels, and YOU” was a big hit led by a cast aged 3 to 103!

Throughout the year, the Women’s Bible Study met on Monday evenings for fellowship and learning together. Each Monday morning, members met for Bible Study in the Fellowship Hall with the pastors to study the lessons for the upcoming Sunday’s worship. Pastor Cindy led a Bible Study on the Wednesday evenings of Lent as well. All of these studies are continuing into 2023. Please join us!

*Faith Formation Task Group*

## **Stewardship Committee Annual Report 2022**

The stewardship committee met several times throughout the year and discussed initiatives to communicate stewardship to our congregation.

We sent out two mailings this year and engaged the congregation in the annual pledge drive.

The pledge drive this year received 73 responses totaling \$242,255 towards 2023.

*Thank you,  
Blue*

## **Social Ministries' 2022 Annual Report**

**RAM House lunches:** Christ Lutheran continues to provide bagged lunches to the RAM House on the final Friday of each month. The number of people wanting lunch at RAM drastically increased the last half of 2022, so the number of lunches we provide has also increased – to 120 lunches each time. Due to the generosity of our cookie bakers, we are now giving 3 cookies with each lunch. And due to the generosity of many in our congregation, we also give 3 clementine oranges, along with the turkey/cheese sandwich, water & chips that have been part of our lunches since March of 2020.

At the suggestion of one of our regular Friday helpers, in December we began including a loving prayer with each lunch. These written prayers are a physical symbol of our love for RAM and their clients. They plan to continue their bagged lunches every day until they move into their new building in 2023. Their current dining room is now filled with the many food donations they receive from the Roanoke community. They continue serving hot meals every day, with our lunches used sometimes as an “extra” and sometimes along with some hot soup.

Many, many thanks to all who have helped in any way with this ministry to the RAM clients, our sisters and brothers in Christ.

*With love and gratitude,  
Kathy*

### **Review of Social Ministry Activities:**

**Family Promise** {An ecumenical outreach in cooperation with area congregations to provide temporary housing to families in need} We continue to partner with Raleigh Court Presbyterian and St. Elizabeth Episcopal to provide four weeks of food and support for those in need. If you are interested in supporting this ministry, please contact Georgia.

**Habitat for Humanity** {an International Movement to build homes for those in need} We continue to participate in the building of homes for families in our community who are willing to work on and pay for their own homes} This year will participate in an “Apostle’s Build “ home for a deserving mother and her children, If you would like to participate, contact Pastor Dave.

**Social Club** {this is an outreach to approximately 20 adults who live in subsidized assistant living and seek interaction and hospitality to promote health and vitality.} We meet two Thursdays and month and provide a meal and activities to uplift the lives of all. If interested, please contact Wanda.

**Other ministries** we support include: The West End Center, The RAM House, St. Francis Food Bank, CHIP (child health), and Caroline Furnace Camp.



6. A proposal regarding the Jerry Higginbotham Memorial Scholarship Fund was approved for review at Church Council's November 8<sup>th</sup> meeting – **Increase the individual scholarship amount from the Jerry Higginbotham Memorial Scholarship Fund from \$500 to \$1,000 for each recipient.**

**Summary:**

1. Thanks to the Finance Committee members for their assistance and participation in overseeing the finances of the church during 2022.
2. Thanks also to the hard work by both Judy and Joyce for making sure the church's finances are kept in order. Their dedication is appreciated and it should be noted that they continue to do this important work as volunteers.
3. Thanks to the members of Christ Lutheran Church for their continued financial support of the ministry of the church during this extraordinary year.
4. Thank you to the members of Christ Lutheran Church for allowing me to serve as Chair of the Finance Committee for another year.
5. Any questions regarding the contents of this report, please let me know.

*Respectfully submitted,  
Dan, Finance Committee Chair  
December 7, 2022*

**Property Committee Annual Report 2022**

During 2022, the Property Committee oversaw the completion of Phase 3 of the Capital Improvement Program. This phase was the installation of an elevator between the basement and first floor level.

Other activities this year included:

- Patch and re-seal of the rear parking lot.
- Numerous general repairs to the Church building as well as both rental houses.
- Began discussions with a group within the Church regarding the installation of solar panels on the Fellowship Hall roof.
- Had professional evaluation of the Stained Glass windows.
- Began efforts to replace the badly deteriorating signage.

Thanks again to the Handy Folks group who have only met a few times, but nonetheless continue their efforts to keep up our Church Facilities.

Respectively Submitted;

*George  
Chairmen - Property*

**Church Council Annual Report 2022**

Christ Lutheran Church Council met all year long to manage the operation of the church. The meetings took place every month and included an extra Saturday seminar. The membership of the church council remained static for the year with the same 12 members.

The activities of the council included the normal conversations on budget, personnel, building, worship and educational concerns but it was also able to develop specific responses and/or plans related to the following:

- The transition back in a traditional indoor Sunday morning service.
- Continued operation and support of On-Line worship services through the church's Facebook page.
- The scheduling and supporting a Church picnic/activity day that was developed through it's church Life Committee.
- The discussion and analysis of the book: "Turning Ourselves Inside Out" as a means to review participation and future growth of Christ Lutheran Church.
- Discussions on the use of a fellowship improvement program and the initial implementation of this program offering the opportunity for church members to become involved in a small group series.

*President,  
Bill*

## **Christ Evangelical Lutheran Church** **2022 Annual Finance Committee Report**

Members:     Dan, Chairperson                     Pastor Dave Skole  
                   Judy, Treasurer                         Tom  
                   Joyce, Financial Secretary             Tom  
                   Diana     Jim

Church Council Representative:   Mike

The Finance Committee met three (3) times in 2022 to discuss the financial ministry of Christ Evangelical Lutheran Church:

- February 17<sup>th</sup>**—1. Representatives from Wells Fargo Advisors gave a brief detail of the specifics of the WFA plan (Diversified Stock Income Plan) in which the church's funds are invested. From the end of 2013 through 2021, the portfolio has average a return of 9.71%.
2. The minutes from the November 4, 2021 meeting were approved as well as the 4<sup>th</sup> Quarter 2021 Wells Fargo Advisors Investment Report and Reconciliation.
3. Update presented on Elevator Installation Project. Dedication to be on Sunday, Feb. 27<sup>th</sup>.
4. Update was given on the payback of the loan from the Tusing Estate Fund to purchase House #2. Six (6) years remain on loan repayment schedule.

- July 28<sup>th</sup>**—1. The minutes from the February 17, 2022 meeting were approved as well as the 2<sup>nd</sup> Quarter 2022 Wells Fargo Advisors Investment Report and Reconciliation.
2. A discussion was centered round the **(\$42,749) deficit** between income and expenses as of year to date through June 30, 2022 which excludes Noah's Landing numbers. This deficit was to be presented to Church Council at the August meeting so a decision would be made as to how to convey this issue to the congregation membership.
3. Review of proposed Financial Audit Procedure that was developed by church member Syd at Finance Committee Chairperson's request. A request was to be made to Mr. Berry to see if he could develop a checklist to go along with the procedure. As a result, this issue was tabled to a future meeting.

4. Pastor operated vehicles – The following approved proposal was to be put forth to Church Council for a vote that in the future, **the pastor's would each be responsible for leasing or purchasing the vehicle they would use for pastoral duties.**
5. A brief discussion was held on the future of the two (2) rental houses owned by the church as both are in constant need of repair to the mechanicals and in some situations may need to have major components replaced due to age and mechanical condition. After a discussion was held it was decided to table this issue to a future meeting.

**November 4<sup>th</sup>**— 1. Welcomed new member to Finance Committee – Jim

2. 2023 Budget – review by Finance Committee in order to make a proposal to Church Council for their review and vote at the November 8<sup>th</sup> CC meeting. After discussion of the proposed 2023 salary adjustments from Personnel Committee, the following **Initial Proposal** was approved to be presented to Church Council for a vote at the November 8<sup>th</sup> meeting – **Two (2%) percent increase for both Senior Pastor Skole and Pastor Keyser with an additional \$1,200 for Pastor Keyser to offset increase in rent for House 2. Proposal to increase the rate for hour for each of the other office staff members - Church Office Administrator to \$20/hour, Director of Church Music to \$30/hour, and New Song Service Director \$21/hour.**
- A. Remainder of the proposed 2023 Budget was reviewed by the committee. Changes were made to the Administration section of the budget to reflect lower Auto Allowance cost for both pastors **(\$1,400)**.
- B. After completion of the discussion of the proposed 2023 Operating Budget, a **Secondary Proposal** to accept the budget as amended was approved.
3. The minutes from the July 28, 2022 meeting were approved as well as the 3<sup>rd</sup> Quarter 2022 Wells Fargo Advisors Investment Report and Reconciliation.
4. Review of proposed Financial Audit Procedure. Question was raised about having a comment in the Procedure section that would address the audit committee to be on the lookout for extraordinary expenses during the review. This request was to be addressed with Syd and the review was tabled till the next committee meeting.
5. A discussion was held on the rental rates for House 1 & 2. As a result, the following **Proposal** was approved for review by Church Council at the November 8<sup>th</sup> meeting - **Rental rate for both House 1 and House 2 will increase by \$100/month beginning January 1, 2023.**